

CURRICULUM VITAE
GYUMAH KWABENA BENJAMIN

P.O. BOX 2470 Maranatha Sunyani

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PERSONAL PROFILE

Name: Gyumah Kwabena Benjamin

Date of Birth: 11th July, 1989

Place of Birth: Sunyani

Hometown: Duayaw Nkwanta

Marital Status: Married

Nationality: Ghanaian

Religion: Christian

Languages spoken: Bono, Twi and English

WORK EXPERIENCE

INSTITUTION

(OCT, 2018- Date)

SENIOR HALL ASSISTANT (HALL ASSISTANT) – UNIVERSITY OF ENERGY AND NATURAL RESOURCES

- Supervise the work of the cleaners at the hostel
- Respond to crisis situations and confronts inappropriate behavior in a timely, effective manner
- Check students in and out of the residence hall, including distribution and collection of keys
- Assist students with academic, personal and social concerns, making timely referrals as necessary
- Submit documentation of incidents reports and all other forms that occur from time to time
- Making sure students do not send their keys outside the hostel
- Submit reports and follows-up of maintenance for the hall
- Taking inventories
- Any other responsibilities from time to time

(August, 2017 to date)

CARETAKER - FOREST VIEW HOSTEL, FIAPRE

- ❖ Take care of the hostel to see to it that the hostel is in good condition
- ❖ Supervise cleaners, laborers and security guard at the hostel
- ❖ Any other responsibilities assigned from time to time

(September, 2017 to August, 2018)

NATIONAL SERVICE - UNIVERSITY OF ENERGY AND NATURAL RESOURCES

- ✓ Supervising Cleaners and laborers,
- ✓ Checking in and out of students,
- ✓ Seek the welfare of students.
- ✓ Any other responsibilities assigned from time to time

(May, 2016 to July, 2016)

CLASS TEACHER - BOAHENKORKOR PRESBY "B" JHS -

- Teach Religious and Moral Education and Social Studies

(October, 2011 to February, 2012)

WONDERS FINANCIAL CONSULT - MOBILE BANKER

- ◆ Educating people on the need to save their monies

(October, 2010 to March, 2011)

TIGO GHANA LIMITED (SUNYANI) – FREELANCER

- ❖ Selling sim cards and phones

EXTRA CURRICULUM EXPERIENCES

INSTITUTION

(2013-2014)

VALCO HALL REPRESENTATIVE - PENZA UCC BIBLE STUDIES WING

- Organize members for fellowship

(2014-2015)

DEPUTY ORGANIZER - PENZA UCC EVANGELISM WING

- ✓ Organize members for fellowship

(2011-2013)

HOME CELLS AND BIBLE STUDIES FACILITATOR - THE CHURCH OF PENTECOST

- Facilitate Studies

EDUCATIONAL BACKGROUND

YEAR

INSTITUTION

July, 2020 to date	University of Cape Coast, Master of Philosophy
June, 2018 – September, 2019	University of Cape Coast, Master of Arts
September, 2013 – May, 2017	University of Cape Coast, Undergraduate
July, 2013 – September, 2013	Ghana Red Cross Society
August, 2007 – June, 2011	Jinjini Senior High School
November, 2009 – January, 2010	Sasco Computer Institutes
April, 2002 – April, 2004	Ridge Experimental Junior High School

WORKSHOP

February, 21, 2019: Developing your career in a dynamic and competitive environment – A key to the attainment of industrial goals: at Tyco city hotel conference room, Sunyani

RESEARCH WORK

The impact of the church of Pentecost's 2016 theme "hearing and obeying the Lord's voice in my generation". A case study of Ola Assembly, Cape Coast. June, 2017

SKILLS, KNOWLEDGE AND ABILITIES

- Good human relationship
- Good Judgment
- Attentive to details
- Problem Solving Skills
- Ability to communicate effectively with students, staff and parents
- Computer Literate
- Good presentation skills
- Confidential

PERSONAL ATTITUDE

- ◆ Trustworthy
- ◆ Self-motivated
- ◆ Self-discipline
- ◆ Proactive

REFEREES

- ✓ Bishop Dr. Paul Appiah-Sekyereh

Lecturer, University of Cape Coast, Department of Religion and Human Values

(0243551528)

Nkasp2@yahoo.com

- ✓ Miss Abena A. Ahenkorah

Assistant Registrar, Hostel

(0543920634)

Abena.ahenkorah@uenr.edu.gh

- ✓ Madam Vivien Jones Ansu

CEO, Viam-J Enterprise and manager, Forest View Hostel, South Ridge

(0244795111)