

## CURRICULUM VITAE

### PERSONAL DETAILS

Name: KOOMSON NAJAH DANIEL  
Address: P.O. BOX 1580  
Nationality: Ghanaian  
Date of birth: 16<sup>TH</sup> JULY, 1992  
Place of birth: SUNYANI  
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Language spoken: English and Twi  
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### CAREER OBJECTIVE

Process management opportunity that utilizes my communication and acquired skills to influence organizational growth and to increase bottom line productivity

### EDUCATION

**2014-2018:** University of Energy and Natural Resources, Sunyani.

Bsc. Hospitality Management

**Major Courses:** Chemistry, Bio-chemistry, Food science, Food technology, Nutrition, Food and Beverage Management, Human Resource Management, Organisational Behavior, Economics, and Marketing.

**2009-2013:** Sunyani Senior High School, Sunyani, Brong-Ahafo

Business management

West African Senior Secondary Certificate Examination, WASSCE

## **WORK EXPERIENCE**

I have worked with Eusbett Hotel from 2012 till 2018; I also had an opportunity to work with ATS at NEWMONT in Kenyase. With these experiences, I hope I can help achieve the goals of the department.

## **SKILLS AND COMPETENCES**

Effective communication, leadership and management skills

Strong team work and culinary skills

Knowledge in Microsoft word, Microsoft excel and internet exploring

Good verbal and non-verbal communication

## **SPECIAL ATTRIBUTES**

Self-motivated and hardworking

Willingness to learn

Reliable, organizational and efficient

A team player who focuses on producing great results

## **HOBBIES**

Reading

Listening to music

Cooking

**Attached are my certificates.**

**REFEREES**

University of Energy and Natural Resources, Sunyani

**Dr. Yaw Boakye Agyeman**

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University of Energy and Natural Resources, Sunyani

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FORESTRY COMMISSION

**Mr. Paul Aturuh**

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