APPIAH SAMUEL TWUMASI

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PROFESSIONAL SUMMARY

Library and information professional with **10+ years of progressive experience** supporting university libraries, research, teaching, and digital information services. Holds an **M.A. in Information Studies** and a **B.A. in Information Studies with Linguistics** from the University of Ghana, plus a Diploma in Librarianship. Experienced in academic library management, library automation, digital libraries, institutional repositories, research support, information literacy, cataloging, metadata, and scholarly communication.

Proven experience leading library operations, supervising staff, implementing the **KOHA Integrated Library System**, supporting academic accreditation, and easing access to international research resources through **Research4Life**. Also experienced in teaching and mentoring distance-education students in academic writing, research methods, and information literacy.

CORE COMPETENCIES

- Academic & Research Library Services
- Library Management & Operations
- KOHA Integrated Library System
- Library Automation & Digital Transformation
- Digital Libraries & Institutional Repositories
- Research Support & Scholarly Communication
- Research4Life / HINARI / AGORA / OARE / GOALI / ARDI
- Information Literacy & User Training
- Cataloging, Classification & Metadata
- Database & Information Systems Management
- Academic Accreditation & Quality Assurance
- Staff Supervision & Capacity Building
- Electronic Resources Management
- Research & Information Retrieval
- Library Service Evaluation

PROFESSIONAL EXPERIENCE

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PRINCIPAL LIBRARY ASSISTANT / ACTING CAMPUS LIBRARIAN

University of Energy and Natural Resources (UENR) — Dormaa Campus, Ghana
2016 – Present

- Lead the day-to-day operations and administration of the Dormaa Campus Library, including staff supervision, user services, collections, and library operations.
- **Led the installation and implementation of the KOHA Integrated Library System in 2024**, supporting the transition toward automated library services.
- Develop and organize library collections to support teaching, learning, research, and institutional accreditation requirements.
- Provide research and reference support to faculty, students, researchers, and distance learners.
- Conduct information-literacy training and workshops on database searching and effective use of scholarly information resources.
- Coordinate access to **Research4Life** resources and support users in accessing international scholarly databases.
- Assist faculty and students with locating, evaluating, and effectively using academic and research information.
- Support institutional teaching, learning, and research through user-centered library and information services.
- Participate in institutional committees and contribute to policy, quality assurance, and campus development activities.

TUTOR — PART-TIME

College of Distance Education (CoDE), University of Cape Coast — Ghana
2021 – 2025

- Facilitate teaching and learning for distance-education students.
- Support students in academic writing, research methods, and information-literacy skills.
- Mentor students in finding, accessing, evaluating, and using scholarly information resources.
- Provide guidance on effective research strategies and academic information sources.

LIBRARY OFFICER / HEAD, NURSING DEPARTMENT LIBRARY

Methodist University College Ghana — Wenchi Campus, Ghana
2013 – 2016

- Managed day-to-day operations and development of a departmental academic library.
- Led cataloging, classification, circulation, collection development, and user

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services.
- Supervised library staff and coordinated daily library activities.
- Provided research and academic support to students and faculty.
- Assisted users with information retrieval and effective use of library resources.
- Contributed to the development and restructuring of library services.

NATIONAL SERVICE PERSONNEL

Methodist University College Ghana — Ghana
2012 – 2013

- Supported daily library operations, circulation, user services, and information-resource management.
- Assisted students and faculty with access to library resources.

SELECTED ACHIEVEMENTS & PROJECTS

KOHA Library Automation Project — UENR, 2024

- Led the installation and implementation of the KOHA Integrated Library System at the Dormaa Campus Library.

Library Accreditation Support — 2024

- Successfully organized and prepared the Odumase Krobo Nursing Training College Library to support institutional accreditation requirements.

Research4Life Training & Resource Access

- Participated in Research4Life training and facilitation initiatives involving international scholarly information resources.

Academic Library Development

- Contributed to library restructuring, service development, resource organization, and digital transformation initiatives at UENR and Methodist University.

EDUCATION

MASTER OF ARTS (M.A.) — INFORMATION STUDIES
University of Ghana, Legon — **2020**

BACHELOR OF ARTS (B.A.) — INFORMATION STUDIES WITH LINGUISTICS

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University of Ghana, Legon — **2018**

DIPLOMA IN LIBRARIANSHIP
University of Ghana, Legon — **2012**

TECHNICAL SKILLS

- KOHA Integrated Library System
- Digital Library Systems & Institutional Repositories
- Research4Life Platforms
- HINARI, AGORA, OARE, GOALI & ARDI
- Microsoft Office Suite
- Database Management Systems
- Information Systems Analysis & Design
- Electronic Research Databases
- Reference Management Tools
- Digital Information Resources

PROFESSIONAL DEVELOPMENT

- ScienceDirect Research Training – **2023**
- Performance Measurement in Libraries – **2023**
- Research Communication & Scholarly Publishing Course 1&2 - **2023**
- Research4Life Training & Certifications — **2022–2024**
- Integrated Library Management Systems — **2024**
- Openness for African Librarians **- 2024**
- Digital Library Services & Emerging Technologies - **2025**
- Emotional Intelligence – **2025**
- An Introduction to AI & Emerging Technologies - **2025**
- Advanced Concepts of Climate Change and Carbon Markets – **2025**
- An Introduction to AI & Emerging Technologies – **2025**
- Advanced Concepts of Climate Change and Carbon Markets - **2025**

LEADERSHIP & INSTITUTIONAL SERVICE

- Member, School Board — School of Agriculture and Technology, UENR
- Member, School Board — School of Geo-Sciences, UENR
- Member, Welfare Policy Review Committee — UENR, 2024
- TEWU Representative — Dormaa Campus, 2019–2024
- FUSSAG Representative — Dormaa Campus, 2017–2021
- Member, Admission & Examination Committees — Methodist University

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PROFESSIONAL AFFILIATIONS

- Ghana Library Association (GLA)
- Research4Life Network
- Information Training and Outreach Centre for Africa (ITOCA)
- Tertiary Education Workers Union (TEWU)
- Senior Staff Association — Universities of Ghana (SSA-UoG)

REFERENCES

Available upon request.

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